Commercial Claims Vendor Tools and Equipment Requirements

Reset

LEGAL NAME OF BUSINESS	OPERATING NAME (dba)	VENDOR NUMBER
FACILITY ADDRESS		
PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS

Facility Requirements (All business types must meet all of the facility requirements)

☐ Easily accessible customer reception area ☐ Minimum one door with dimensions (13 feet 6 inches x 10 feet wide)
☐ Vehicles safely stored onsite ☐ Locked fenced compound ☐ Safe certified lifting device ☐ Scaffolding or Rolling stairs
☐ Air Compressor ☐ 20 tonne Heavy Duty jack stands (min of 4) ☐ 20 tonne floor jack
Number of repair stalls available: _____ Size of premises in square feet: _____

Collision Repair

☐ Pushing or Pulling equipment ☐ Fibreglass Repair Equipment (splicing adhesive, plastic, repair adhesive)
☐ Spin-pull insert rivet tool ☐ Oxygen Acetylene torches ☐ Headlight alignment system ☐ Plasma Cutter
☐ Mig welding equipment (200 amps @ 35% duty cycle required)
Welder make: _____ Model: _____ Amperage: _____
☐ Aluminum welding equipment
Welder make: _____ Model: _____ Amperage: _____

Paint Equipment Requirements

☐ Paint mixing and application system capable of reproducing original manufacturers specified finishes
Paint Types: ☐ Base Clear ☐ Acrylic Urethane ☐ Acrylic Enamel ☐ Polyurethane ☐ Other (please specify): _____
☐ Spray Gun HVLP or approved equivalent
☐ Paint refinish system Manufacturer: _____ Product name(s): _____
☐ Spray Booth Model: _____ Manufacturer: _____ Size (minimum 14 feet H x 32 feet L): _____

Frame Repair Equipment Requirements

☐ Full truck and trailer frame repair capability with a drive on designed frame machine capable of completing multiple push or pull operations.
Manufacturer: _____ Model #: _____ Description: _____

Mechanical Repair Equipment Requirements

☐ Battery Charger ☐ Shop Manuals ☐ Electrical Diagnostic Equipment ☐ Hydraulic Service Equipment
☐ Hand, Air and Power tools sufficient to complete safe quality repairs ☐ Oxygen Acetylene Welding Equipment

Trailer Repair Equipment Requirements

☐ Riveting System ☐ Metal Fabrication Equipment ☐ Refrigeration repair

Trade Qualifications and Certifications

Number of BC Qualified Technicians or Equivalent Paint: _____ Collision: _____
Heavy Duty Mechanic: _____ Truck and Transport Mechanic: _____ Other (specify): _____
Employee's valid driver's licence with the ability to operate the vehicles repaired at the facility. D/L #: _____ Class: _____
☐ Air Brake Endorsement ☐ A/C Retrofit Certificates (Collision and Mechanical) attach copies ☐ HRAI Certificates, if applicable
☐ VOC Clearing the Air Certificates (GVRD only) attach copies
Attach all copies of Trade Qualification Tickets/Exemption Permits, Apprenticeship Agreements and all applicable certificates

By signing below, you hereby agree the information provided is accurate and your facility, as a service provider to ICBC, has read and understands the requirements and possesses all required tools and equipment.

SIGNATURE (Signing Officer)	POSITION	DATE

To be completed and approved by an ICBC designate

DATE COMPLETED (ddmmyyyy)	ICBC RESOURCE #	ICBC REPRESENTATIVE	SERVICING CLAIM CENTRE
			CC